<u>User Manual for Change in logic of calculation of gratuity/family</u> <u>Pension due to AE vs. LPD</u>

1. Introduction

In light of Rule 50 (5) and 54 (14) of CCS Pension Rules, in cases where the emoluments of a Government servant have been reduced during the last ten months of his service otherwise than as a penalty, average emoluments as referred to in Rule 34 shall be treated as emoluments for purpose of gratuity finlization and determination of family pension. In case where Average Emoluments is greater that Last Pay Drwan(AE>LPD), after enetering 10 months emoluments, the system will ask a question - "Is LPD Less Than AE Due To Penalty?" with the options 'Yes' or 'No'. Based on selection of "Yes/No" by user, system will calculate the pensionary benefits as below:

Field to be calculated	If AE>LPD and Penalty = Yes	If AE>LPD and Penalty = No	If AE <lpd< th=""></lpd<>
Basic Pension	Based on AE	Based on AE	Based on LPD
Gratuity	Based on LPD	Based on AE	Based on LPD
Enhanced Family Pension	Based on LPD	Based on AE	Based on LPD
Normal Family Pension	Based on LPD	Based on AE	Based on LPD
Commutation	Based on Basic Pension	Based on Basic Pension	Based on Basic Pension

1. All normal cases other than Death While in Service (Family Pension)

<u>NOTE</u>: This change is not applicable to Death While in Service cases at Form 18 stage

2. Effect at Form - 7

In Form-7 first DH fills the emoluments. As soon as he/she fills the details, and if AE>LPD, a dropdown will be highlighted in red under the grid having text as **"Is LPD Less Than AE Due To Penalty"**. There are 2 options in dropdown "Yes" and "No". DH has to select the condition for the pensioner, according to which **Pension,Gratuity**, **Enhanced Family Pension** and **Normal Family Pension** calculation will be done by the system.

a. In **first condition** we assume that DH selects **AE>LPD and Penalty =Yes** and clicks on the "Submit & calculate" button as shown in Fig.(02).

Dashboard	15.	Particulars re	lating to the service in	autonomous body,	if any	No			~		
Retiree Details	16.	Whether any	Departmental or judici	al proceedings in t	erms of rule 9 of the CCS(Pension)						
C Action		Rules, 1972 69,provisiona departmental	are pending against I pension will be admis of departmental or jud	t the retiring emp ssible and gratuity v licial proceedings a	loyee. (If yes, in terms of Rule will be withheld till the conclusion of nd issue of final orders)	No	~				
	17.	Length of ser	vice 01/06/1989 to 31/	01/2020		30 YEARS 8 M	IONTHS 00 DAYS				
		a. Details of o ignored [unde	mission, imperfection r rules 59(1) (b) (ii)]	or deficiencies in th	e Service Book which have been						
		b. Period not	counting as qualifying	service?		No			v		
									-		
		c. Additions to	o qualifying Service?			No			*		
		Whether any	leave without pay ?			No			~		
		d. Net Qualify	ing service 01/06/198	9 to 31/01/2020							
		e. Qualifying months and a	service expressed in te bove is to be treated a	erms of complete si is completed six m	x monthly periods(Period of three onthly period (Rule 49)	61 SIX MONTH	ILY PERIOD				
	18.	Emoluments									
		a. Emolumen	ts in terms of Rule33			No		Activate Windo	WS		
		b. Emolumen	ts drawn during ten me	onths pending retire	ement :			GO TO SETTINGS TO ACI	ivare windows.		
Dashboard					Pay in Pay Band -			(Basic+NPA) For Avg			
Retiree Details	SI.	No. Pay Commissio	n Period From	Period To	Grade Pay/Level	Basic Rate	NPA Rate	Emoluments	+		
C Action		1 7 2 7	01/04/2019	31/12/2019	Level-4 (25500-81100)	9000		81000.00	Delete		
		2 1	01/01/2020	51/01/2020	Level-4 (2000-01100)	0000		0000.00	Delete		
	ls LP Due	PD Is Less Than AE To Penalty :	Yes		~						
	Othe	ers :									
		Details of Go	ovt. dues recoverable	out of gratuity							
	(i)	Licence fee fo	or Govt. accommodatio	on see sub-rules (2),(3) and (4) of rule 2)	Enter Amount					
	(ii)	Dues referred	I to in Rule 73			Enter Amount					
	(iii)	Amount indica	ated by Directorate of	Estates to be withh	eld under subrule(5) of Rule 72	Enter Amount					
	(iv)	Post-retireme	nt address of the retire	e		Post-retirement	address of the retiree				
								Active Submit & Cald Go to Settings to act	tivate Cancel		
,											

(Fig.02)

As per above selection where AE>LPD and Penalty =Yes, calculation will be done as follows as shown in below Fig. (3).

- Basic Pension will be calculated based on AE
- Gratuity will be calculated based on LPD
- Enhance Family Pension will be calculated based on LPD
- Normal Family Pension will be calculated based on LPD
- Commutation will be calculated based on Basic Pension

CPMS		۲						Dealing Hand	I(SSA Unit) User -	
Dashboard			Pay Commission	Period From	Period To	Pay in Pay Band - Grade Pay/Level	Basic Rate	NPA Rate	Avg Emoluments	
3 Retiree Details	<		7 Pay Commission	01/04/2019	31/12/2019	Level-4 (25500-81100)	9000		81000.00	
♂ Action	<		7 Pay Commission	01/01/2020	31/01/2020	Level-4 (25500-81100)	8000		8000.00	
								Total	89000.00	
		ls Du	LPD Is Less Than AE ue To Penalty :	Yes		*				
		No	ote : If the officer was on foreign service	on foreign service imm e may be mentioned in	nediately preceding i items(a) and (b) ab	retirement, the notional emolum ove (Note 7 below Rule 33)	ents which he would ha	ave been drawn ui	nder Government but for being	
			c. Average emol	uments (Rule 34)			A E = Rs 8900.00 /-	LPD = Rs. 8000	/-	
			d. Emoluments pension (Rule 4)	or average emoluments	(whichever is highe	r) to be reckoned for	Rs. 8900.00 /-			
			e. Emoluments i D A 17.00 %	eckoned for retirement	gratuity/death gratu	ity (Rule 50)	(8000 + (8000 * 17.00	0) / 100) = Rs.936	0 / -	
			f. Pay reckoned	for family pension (Rule	e 54)		Rs. 8000 /-			
		19	Amount of retire Sheet)	ment gratuity/death gra	tuity (Rule 50) (Refe	er S. No.9 of Calculation	((9360 / 4) × 61) = Rs	a. 142740 /-		
		20	Details of Govt.	dues recoverable out o	f gratuity					
			a. License fee fo	r Govt. accommodatior	n see sub-rules (2),(3) and (4) of rule 2)	Nil	Ac	ctivate Windows	
			b. Dues referred	to in Rule 73			Nil		to settings to activate windo	
			c. Amount indica 72	ited by Directorate of E	states to be withheld	d under subrule(5) of Rule	Nil			
Dashboard		21	I.							_
			a. Proposed per	sion/service gratuity (R	ule 49)		50% of Rs. 8900.00 /	- = Rs. 4450 /-		
Retiree Details	<		b. Proposed dea	rness relief on pension	(as on the date of r	etirement)	17.00 %			
Action	<	22	. Rate of Family p	ension						
			a. Enhanced rat	e (Rule 54 (3)			Rs. 4000 /-			
			b. Twice ordinar	y rate (8000 x 50 %) =	Rs.4000 / -					
			c. Period for whi	ch family pension will b	e payable at enhan	ced rate	For 7 years from the the pensioner attains	date of death of pe the age of 67 yrs	ensioner or the date on which which ever earlier	
			d. Ordinary rate	(Rule 54 (2)			30% OF LPD = Rs. 2	400 /-		
			e. (8000 × 30 %) = 2400 / -						
			f. Date from whi	ch ordinary rate of fami	ly pension will be pa	yable	After expiry of enhan	ced rate period.		
		23	6. Commutation of	pension :						
			a. Whether simu application (app	Itaneously applied for c icable only in the case	commutation of pens of those who retire of	ion with the pension on superannuation pension)	YES			
			b. The percenta	ge of pension commute	d :		Rs. 40% of 4450 = 17	780 /-		
			c. Amount of mo	nthly pension commute	ed		Rs. 1780 /-			
			d. Commuted va	lue of pension			Rs. 8.194 x 1780 x 12	2 = Rs. 175024 /	stivata Windows	
			e. Amount of res	iduary pension after de	ducting commuted p	portion	Rs. 4450 - 1780 = Rs	AC a. 2670 /- Go	to Settings to activate Windo	WS.
			f. Date from whi	ch reduced pension is p	oayable					
			g. Date from wh	ich commuted pension	is to be restored					

Dashboard	24.	Post-retireme	ent address of the retiree		
Retiree Details <	25.	e-mail ID, if a	iny		
	26.	Mobile numb	er, if any	9493765772	
La Action <			PART - II		
	1.	Date of recei	pt of pension papers by the Accounts Officer from Head of Office		
	2.	Entitlements	s admitted		
		A. Length of	f qualifying service	30 YEARS 08 MONTHS 00 DAYS	3
		B. Pension			
		(i)	Class of pension	Superannuation	
		(ii)	Amount of monthly pension	Rs. 4450 /-	
		(iii)	Date of commencement	01/02/2020	
		C. Commuta	tion of Pension -		
		(i)	Portion of pension commuted, if any	Rs. 4450 x 40% = Rs. 1780 /-	
		(ii)	Commuted value of portion of pension commuted, if any.	Rs. 8.194 x 1780 x 12 = Rs. 1750	24 /-
		(iii)	Residuary pension after commutation	Rs. 4450 - 1780 = Rs. 2670 /-	
		(iv)	Date from which reduced pension is payable		Activate Windows
		(v)	Date of restoration of commuted portion of pension subject to the pensioner continuing to live.		Go to Settings to activate Windows.
		D. Retireme	nt/Death Gratuity -		
		m	The second second	D 4/07/07	*
Dashboard		(v)	Date of restoration of commuted portion of pension subject to the pensioner continuing to live.		
Retiree Details <		D. Retiremen	t/Death Gratuity -		
		(i)	Total amount of gratuity	Rs. 142740 /-	
L& Action <		(ii)	Amount to be adjusted towards arrears of licence fee for Government accommodation and licence fee for retention of Govt. accommodation bevond retirement (Rule 72(i) and 72(4).	Nil	
		(iii)	Amount intimated by Directorate of Estates for being withheld on account of un assessed licence fee (Rule 72(5)	Nil	
		(iv)	Amount to be adjusted towards Government dues other, than those pertaining to Government Accommodation (Rule 73)	Nil	
		(v)	Net amount to be released immediately	Rs. 142740 /-	
		E. Family Pe	nsion -		
		(i)	At enhanced rate	Rs. 4000 /-	
		(ii)	Period for which Family Pension at enhanced rate is Payable.	From the date following the date or the period up to 67 years i.e. 01/02	f death, for a period of 7 years, or for 2/2027, whichever is earlier
		(iii)	At normal rate	Rs. 2400 /-	
	3.	Head of Acco pension are to	unt to which the amount of pension, retirement/death gratuity and family be debited.		
					Active Save Calculation & Submit Go to Settings to activate Windows.

(Fig.03)

b. Now in **second condition** we assume that DH fills **AE>LPD and chooses Penalty=No** from dropdown and clicks on the "Submit & calculate" button as shown in Fig.(04).

CPMS								Dealing F	Hand(SSA Unit)	User -
Dashboard			b. Emoluments	drawn during ten mo	onths pending retire	ment :				-
Retiree Details	<									
C Action	<	SI.N	o. Pay Commission	Period From	Period To	Pay in Pay Band - Grade Pay/Level	Basic Rate	NPA Rate	(Basic+NPA) For Avg. Emoluments	+
		1	7	01/04/2019	31/12/2019	Level-4 (25500-81100)	9000		81000.00	Delete
		2	7	01/01/2020	31/01/2020	Level-5 (29200-92300)	8000		8000.00	Delete
		(i)	Licence fee for C	Govt. accommodatio	n see sub-rules (2),	(3) and (4) of rule 2)	Enter Amount			
		(i)	Licence fee for C	Govt. accommodatio	n see sub-rules (2),	(3) and (4) of rule 2)	Enter Amount			
		(ii)	Dues referred to	in Rule 73			Enter Amount			
		(iii)	Amount indicate	d by Directorate of E	Estates to be withhe	ld under subrule(5) of Rule 72	Enter Amount			
		(iv)	Post-retirement	address of the retire	e		Post-retirement	address of the retiree		
									Activate Window Go to Settings to activ	s //
									Submit & Calcula	te Cance

(Fig.04)

As per above selection where **LPD**<**AE** and **Penalty** =**No**, calculation will be done as follows and shown in Fig (5).

- Basic Pension will be calculated based on AE
- Gratuity will be calculated based on AE
- Enhance Family Pension will be calculated based on AE
- Normal Family Pension will be calculated based on AE
- Commutation will be calculated based on Basic Pension

CPMS								Dealing Hand	J(SSA Unit) User -	
Dashboard			b. Emoluments	drawn during ten month	ns pending retiremer	it :				
Retiree Details	¢	Pa	ay Commission	Period From	Period To	Pay in Pay Band - Grade Pay/Level	Basic Rate	NPA Rate	Avg Emoluments	
C Action	c	7 P	ay Commission	01/04/2019	31/12/2019	Level-4 (25500-81100)	9000		81000.00	
		7 P	ay Commission	01/01/2020	31/01/2020	Level-5 (29200-92300)	8000		8000.00	
								Total	89000.00	
		ls LPD is Le Due To Pen	ess Than AE alty :	No		~				
		Note :	If the officer was on foreign servi	s on foreign service imm ce may be mentioned in	nediately preceding i items(a) and (b) ab	retirement, the notional emolun ove (Note 7 below Rule 33)	nents which he would ha	ive been drawn ui	nder Government but for being	
			c. Average emo	luments (Rule 34)			A E = Rs 8900.00 /-	LPD = Rs. 8000	/-	
			d. Emoluments pension (Rule 4	or average emoluments 9)	(whichever is highe	er) to be reckoned for	Rs. 8900.00 /-			
			e. Emoluments D A 17.00 %	reckoned for retirement	gratuity/death gratu	ity (Rule 50)	(8900.00 + (8900.00 *	17.00) / 100) = R	Rs.10413 / -	
			f. Pay reckoned	I for family pension (Rule	e 54)		Rs. 8900.00 /-			
		19.	Amount of retire Sheet)	ement gratuity/death gra	tuity (Rule 50) (Refe	er S. No.9 of Calculation	((10413 / 4) x 61) = R	s. 158799 /-		
		20.	Details of Govt.	dues recoverable out or	f gratuity			Ac	ctivate Windows	
			a. License fee f	or Govt. accommodatior	n see sub-rules (2),(3) and (4) of rule 2)	Nil		to Settings to activate Windov	IS.
			b. Dues referre	d to in Rule 73			Nil			
Dashboard			b. Dues referre	d to in Rule 73			Nil			
Retiree Details	c		c. Amount indic 72	ated by Directorate of E	states to be withheld	d under subrule(5) of Rule	Nil			
C Action	c	21.								
			a. Proposed pe	nsion/service gratuity (R	tule 49)		50% of Rs. 8900.00 /-	= Rs. 4450 /-		
			b. Proposed de	arness relief on pension	(as on the date of r	etirement)	17.00 %			
		22.	Rate of Family	pension .						
			a. Enhanced ra	te (Rule 54 (3)			Rs. 4450 /-			
			b. Twice ordina	rv rate (8900.00 x 50 %) = Rs.4450 / -					
			c. Period for wh	ich family pension will b	e payable at enhan	ced rate	For 7 years from the other the pensioner attains	date of death of pe the age of 67 yrs	ensioner or the date on which which ever earlier	
			d. Ordinary rate	(Rule 54 (2)			30% OF AF = Rs 267	70 /-		
			e. (8900.00 × 3)	0 %) = 2670 / -						
			f. Date from wh	ich ordinary rate of fami	ly pension will be pa	vable	After expiry of enhance	ed rate period		
		23.	Commutation	f pension :	, ,	· · ·	in ing it of our date	ponou.		
		201	a. Whether simi	ultaneously applied for o	commutation of pens	ion with the pension	YES			
			application (app	incaple only in the Case	d -	n superannuation pension)	Do 40% of 4450 - 17	Ac	ctivate Windows	
			 D. The percenta Amount of 	ige of pension commute			ns. 40% 01 4450 = 1/	Go	to Settings to activate Window	IS.
			c. Amount of m	onthly pension commute	bd		Ks. 1780 /-			
			d. Commuted v	alue of pension			Rs. 8.194 x 1780 x 12	e Rs. 175024 /-		

Dashboard			e. Amount of	residuary pension after deducting commuted portion	Rs. 4450 - 1780 = Rs. 2670 /-		
751 Datiras Datalia			f. Date from v	vhich reduced pension is payable			
Retiree Details	<		g. Date from	which commuted pension is to be restored			
C Action	<	24.	Post-retireme	ant address of the retiree			
		25.	e-mail ID, if a	ny			
		26.	Mobile numb	er, if any	9493765772		
				PART - II			
		1.	Date of receip	ot of pension papers by the Accounts Officer from Head of Office			
		2.	Entitlements	admitted			
			A. Length of	qualifying service	30 YEARS 08 MONTHS 00 DAYS	3	
			B. Pension -				
			(i)	Class of pension	Superannuation		
			(ii)	Amount of monthly pension	Rs. 4450 /-		
			(iii)	Date of commencement	01/02/2020		
			C. Commuta	tion of Pension -			
			(i)	Portion of pension commuted, if any	Rs. 4450 x 40% = Rs. 1780 /-		
			(ii)	Commuted value of portion of pension commuted, if any.	Rs. 8.194 x 1780 x 12 = Rs. 1750	24Activate Windows	
			(iii)	Residuary pension after commutation	Rs. 4450 - 1780 = Rs. 2670 /-	Go to Settings to activate windows.	
			(iv)	Date from which reduced pension is payable			
							•
Dashboard			(iv)	Date from which reduced pension is payable			
Retiree Details	<		(v)	Date of restoration of commuted portion of pension subject to the pensioner continuing to live.			
C Action	<		D. Retiremer	nt/Death Gratuity -			
			(i)	Total amount of gratuity	Rs. 158799 /-		
			(ii)	Amount to be adjusted towards arrears of licence fee for Government accommodation and licence fee for retention of Govt. accommodation bevond retirement (Rule 72(I) and 72(4).	Nil		
			(iii)	Amount intimated by Directorate of Estates for being withheld on account of un assessed licence fee (Rule 72(5)	Nil		
			(iv)	Amount to be adjusted towards Government dues other, than those pertaining to Government Accommodation (Rule 73)	Nil		
			(v)	Net amount to be released immediately	Rs. 158799 /-		
			E. Family Pe	nsion -			
			(i)	At enhanced rate	Rs. 4450 /-		
			(ii)	Period for which Family Pension at enhanced rate is Payable.	From the date following the date of the period up to 67 years i.e. 01/0	of death, for a period of 7 years, or for l2/2027, whichever is earlier	
			(iii)	At normal rate	Rs. 2670 /-		
		3.	Head of Acco pension are t	unt to which the amount of pension, retirement/death gratuity and family o be debited.	-	Activate Windows	I
						Save Calculation & Submit	Ţ

(Fig.05)

c. As per third condition if **AE**<**LPD**, then the dropdown of **Penalty "Yes/No" will be disabled** as shown in Fig.(06).

Dashboard		SI.N	o. Pay Commission	Period From	Period To	Pay in Pay Band - Grade Pay/Level	Basic Rate	NPA Rate	(Basic+NPA) For Avg. Emoluments	+
Retiree Details	<	1	7	01/04/2019	31/12/2019	Level-6 (35400-112400)	7000		63000.00	Delete
Action	<	2	7	01/01/2020	31/01/2020	Level-5 (29200-92300)	70000		70000.00	Delete
		Is LPE	Is Less Than AE	Select						
		Due T	Penalty :	ouldu		•				
		Other	:							
			Details of Gov	t. dues recoverable	out of gratuity					
		(i)	Licence fee for	Govt. accommodatio	n see sub-rules (2)	(3) and (4) of rule 2)	Enter Amount			
		(ii)	Dues referred to	o in Rule 73			Enter Amount			
		(iii)	Amount indicate	ed by Directorate of I	Estates to be withhe	eld under subrule(5) of Rule 72	Enter Amount			
		(iv)	Post-retirement	address of the retire	e		Post-retirement a	address of the retiree		
										//
										te Ca
									Go to Settings to active	ate windo

(Fig.06)

As per above selection where **LPD**>**AE** and **nothing is chosen from dropdown**, calculation will be done as follows and shown in Fig (7).

- Basic Pension will be calculated based on LPD
- Gratuity will be calculated based on LPD
- Enhance Family Pension will be calculated based on LPD
- Normal Family Pension will be calculated based on LPD
- Commutation will be calculated based on Basic Pension

CPMS								Dealing Hand((SSA Unit)	lser -
Dashboard			a. Emoluments in	n terms of Rule33			No			
Retiree Details	<		b. Emoluments of	drawn during ten month	ns pending retiremen	nt :				
C Action	۲		Pay Commission	Period From	Period To	Pay in Pay Band - Grade Pay/Level	Basic Rate	NPA Rate	Avg Emoluments	
		7	Pay Commission	01/04/2019	31/12/2019	Level-6 (35400-112400)	7000		63000.00	1
		7	Pay Commission	01/01/2020	31/01/2020	Level-5 (29200-92300)	70000		70000.00	
								Total	133000.00	
	_	Note :	If the officer was on foreign servic c. Average emol	on foreign service imn e may be mentioned ir uments (Rule 34)	nediately preceding n items(a) and (b) ab	retirement, the notional emolume sove (Note 7 below Rule 33)	nts which he would hav A E = Rs 13300.00 /-	ve been drawn un LPD = Rs. 7000	der Government but for bei 0 /-	ing
			d. Emoluments of pension (Rule 49	or average emoluments 9)	s (whichever is high	er) to be reckoned for	Rs. 70000 /-			
			e. Emoluments r D A 17.00 %	eckoned for retirement	gratuity/death gratu	ity (Rule 50)	(70000 + (70000 * 17.	00) / 100) = Rs.81	900 / -	
			f. Pay reckoned	for family pension (Rul	e 54)		Rs. 70000 /-			
		19.	Amount of retirer Sheet)	ment gratuity/death gra	tuity (Rule 50) (Refe	er S. No.9 of Calculation	((81900 / 4) x 61) = Rs	а. 1248975 /- Go	tivate Windows to Settings to activate	
		20.	Details of Govt.	dues recoverable out o	f gratuity					
			a. License fee fo	r Govt. accommodation	n see sub-rules (2),(3) and (4) of rule 2)	Nil			

Dashboard		c. Amount indicated by Directorate of Estates to be withheld under subrule(5) of Rule 72	Nil	
Retiree Details <	21.			
C Action <		a. Proposed pension/service gratuity (Rule 49)	50% of Rs. 70000 /- = Rs. 35000 /-	
		b. Proposed dearness relief on pension (as on the date of retirement)	17.00 %	
	22.	Rate of Family pension		
		a. Enhanced rate (Rule 54 (3)	Rs. 35000 /-	
		b. Twice ordinary rate (70000 \times 50 %) = Rs.35000 / -		
		c. Period for which family pension will be payable at enhanced rate	For 7 years from the date of death of pensioner or the date on which the pensioner attains the age of 67 yrs which ever earlier	
		d. Ordinary rate (Rule 54 (2)	30% OF LPD = Rs. 21000 /-	
		e. (70000 × 30 %) = 21000 / -		1
		f. Date from which ordinary rate of family pension will be payable	After expiry of enhanced rate period.	1
	23.	Commutation of pension :		J.
		a. Whether simultaneously applied for commutation of pension with the pension application (applicable only in the case of those who retire on superannuation pension)	YES	
		b. The percentage of pension commuted :	Rs. 40% of 35000 = 14000 /-	
		c. Amount of monthly pension commuted	Rs. 14000 /- Activate Windows	
		d. Commuted value of pension	Rs. 8.194 x 14000 x 12 = Rs. 1376592 /-	
		e. Amount of residuary pension after deducting commuted portion	Rs. 35000 - 14000 = Rs. 21000 /-	Ŧ
				1
Dashboard		f. Date from which reduced pension is payable		
Dashboard G Retiree Details <		 f. Date from which reduced pension is payable g. Date from which commuted pension is to be restored 		
Dashboard	24.	 f. Date from which reduced pension is payable g. Date from which commuted pension is to be restored Post-retirement address of the retiree 		
Dashboard C93 Retiree Details < C9* Action <	24. 25.	f. Date from which reduced pension is payable g. Date from which commuted pension is to be restored Post-retirement address of the retiree e-mail ID, if any		
Dashboard C92 Retiree Details < C97 Action <	24. 25. 26.	f. Date from which reduced pension is payable g. Date from which commuted pension is to be restored Post-retirement address of the retiree e-mail ID, if any Mobile number, if any	9493765772	
Dashboard	24. 25. 26.	f. Date from which reduced pension is payable g. Date from which commuted pension is to be restored Post-retirement address of the retiree e-mail ID, if any Mobile number, if any PART - II	9493765772	
Dashboard CD Retiree Details < CP Action <	24. 25. 26. 1.	f. Date from which reduced pension is payable g. Date from which commuted pension is to be restored Post-retirement address of the retiree e-mail ID, if any Mobile number, if any PART - II Date of receipt of pension papers by the Accounts Officer from Head of Office	9493765772	
Dashboard C32 Retiree Details < C3 ² Action <	24. 25. 26. 1. 2.	f. Date from which reduced pension is payable g. Date from which commuted pension is to be restored Post-retirement address of the retiree e-mail ID, if any Mobile number, if any PART - II Date of receipt of pension papers by the Accounts Officer from Head of Office Entitlements admitted	9493765772	
Dashboard C32 Retiree Details C2' Action C3	24. 25. 26. 1. 2.	f. Date from which reduced pension is payable g. Date from which commuted pension is to be restored Post-retirement address of the retiree e-mail ID, if any Mobile number, if any PART - II Date of receipt of pension papers by the Accounts Officer from Head of Office Entitlements admitted A. Length of qualifying service D. Descine	 9493765772 30 YEARS 08 MONTHS 00 DAYS	
Dashboard C3) Retiree Details C4 C4 C4 C4 C4 C4 C4 C4 C4 C	24. 25. 26. 1. 2.	f. Date from which reduced pension is payable g. Date from which commuted pension is to be restored Post-retirement address of the retiree e-mail ID, if any Mobile number, if any PART - II Date of receipt of pension papers by the Accounts Officer from Head of Office Entitlements admitted A. Length of qualifying service B. Pension -	 9493765772 30 YEARS 08 MONTHS 00 DAYS	
Dashboard C3 Retiree Details < C3 Action <	24. 25. 26. 1. 2.	 f. Date from which reduced pension is payable g. Date from which commuted pension is to be restored Post-retirement address of the retiree e-mail ID, if any Mobile number, if any PART - II Date of receipt of pension papers by the Accounts Officer from Head of Office Entitlements admitted A. Length of qualifying service B. Pension - (i) Class of pension (ii) Amount of martikh pagaing 	 9493765772 30 YEARS 08 MONTHS 00 DAYS Superannuation Bo 25000 (
Dashboard C32 Retiree Details < C37 Action <	24. 25. 26. 1. 2.		 9493765772 30 YEARS 08 MONTHS 00 DAYS Superannuation Rs. 35000 /- 0.4022020	
Dashboard C20 Retiree Details C27 Action C37	24. 25. 26. 1. 2.	f. Date from which reduced pension is payable g. Date from which commuted pension is to be restored Post-retirement address of the retiree e-mail ID, if any Mobile number, if any PART - II Date of receipt of pension papers by the Accounts Officer from Head of Office Entitlements admitted A. Length of qualifying service B. Pension - (i) Class of pension (iii) Amount of monthly pension (iii) Date of commencement C. Commutation of Pension -	 9493765772 30 YEARS 08 MONTHS 00 DAYS Superannuation Rs. 35000 /- 01/02/2020	
Dashboard C32 Retiree Details C27 Action C33	24. 25. 26. 1. 2.	F. Date from which reduced pension is payable g. Date from which commuted pension is to be restored Post-retirement address of the retiree e-mail ID, if any Mobile number, if any PART - II Date of receipt of pension papers by the Accounts Officer from Head of Office Entitlements admitted A. Length of qualifying service B. Pension - (i) Class of pension (iii) Amount of monthly pension (iii) Date of commencement C. Commutation of Pension - (0) Parton of pension -	 9493765772 30 YEARS 08 MONTHS 00 DAYS Superannuation Rs. 35000 /- 01/02/2020 Rs. 15000 x 40% = Rs. 14000 /-	
Dashboard C2 Retiree Details C2 Action C3 Action C4 Action C5	24. 25. 26. 1. 2.	f. Date from which reduced pension is payable g. Date from which commuted pension is to be restored Post-retirement address of the retiree e-mail ID, if any Mobile number, if any PART - II Date of receipt of pension papers by the Accounts Officer from Head of Office Entitlements admitted A. Length of qualifying service B. Pension - (i) Class of pension (iii) Date of commencement C. Commutation of Pension - (i) Portion of pension commuted, if any	 9493765772 30 YEARS 08 MONTHS 00 DAYS Superannuation Rs. 35000 /- 01/02/2020 Rs. 35000 x 40% = Rs. 14000 /- Rs. 0.194 x 14000 x 12 = Rs. 1376552 /-	
Dashboard C2 Retiree Details C2 Action C3 Action	24. 25. 26. 1. 2.	f. Date from which reduced pension is payable g. Date from which commuted pension is to be restored Post-retirement address of the retiree e-mail ID, if any Mobile number, if any PART - II Date of receipt of pension papers by the Accounts Officer from Head of Office Entitlements admitted A. Length of qualifying service B. Pension - (i) Class of pension (iii) Anount of monthly pension (iii) Date of commencement C. Commuted value of portion of pension commuted, if any (i) Portion of pension commuted, if any (ii) Commuted value of portion of pension commuted, if any. (iii) Residuary pension after commutation	 9493765772 30 YEARS 08 MONTHS 00 DAYS Superannuation Rs. 35000 /- 01/02/2020 Rs. 35000 x 40% = Rs. 14000 /- Rs. 8.194 x 14000 x 12 = Rs. 1376592 /- Rs. 35000 - 14000 = Rs. 21000 (- Activate Windows	
Dashboard C2) Retiree Details C2 Action	24. 25. 1. 2.	f. Date from which reduced pension is payable g. Date from which commuted pension is to be restored Post-retirement address of the retiree e-mail ID, if any Mobile number, if any PART - II Date of receipt of pension papers by the Accounts Officer from Head of Office Entitlements admitted A. Length of ualifying service B. Pension - (i) Class of pension (iii) Amount of monthly pension (iii) Date of commencement C. Commuted value of portion of pension commuted, if any (ii) Commuted value of portion of pension commuted, if any. (iii) Residuary pension after commutation (iv) Date from which reduced pension is payable	 9493765772 30 YEARS 08 MONTHS 00 DAYS Superannuation Rs. 35000 /- 01/02/2020 Rs. 35000 x 40% = Rs. 14000 /- Rs. 8.194 x 14000 x 12 = Rs. 1376592 /- Rs. 35000 x 40% = Rs. 21000 /- Activate Windows Go to Settings to activate Windows.	
Dashboard C3 Retiree Details C4 Action C5 Action C5 Action	24. 25. 1. 2.	F. Date from which reduced pension is payable g. Date from which commuted pension is to be restored Post-retirement address of the retiree e-mail ID, if any Mobile number, if any PART - II Date of receipt of pension papers by the Accounts Officer from Head of Office Entitlements admitted A Length of qualifying service B. Pension - (i) Class of pension (iii) Amount of monthly pension (iii) Date of commencement C. Commuted value of portion of pension commuted, if any (iii) Commuted value of portion of pension commuted, if any. (iii) Residuary pension after commutation (iv) Date from which reduced pension is payable	 9493765772 30 YEARS 08 MONTHS 00 DAYS Superannuation Rs. 35000 /- 01/02/2020 Rs. 35000 x 40% = Rs. 14000 /- Rs. 8.194 x 14000 x 12 = Rs. 1376592 /- Rs. 35000 - 14000 = Rs. 21000 /- Activate Windows Go to Settings to activate Windows	



(Fig.07)

3. Revise Form-7

The scenarios as covered at Form 7 will be applicable at Revise Form 7 stage as well under DH Pension

4. Pay Revision (Type 5)

Same logic has also been implemented in case of pay revision (Revision Type 5)

CPMS					Dealing Hand(Pension	Section)
Dashboard						
☑ Action <	REVISION OF PENSION CAS	ES				
Grievance Management <	Retiree Name:	Retiree Name		PPO Number:	802019091208343	
I Bank Data Migration <	Retirement Date From:	From Date		Retirement Date To:	To Date	
⊯ Revision <	Reason for Revision:*	Revision on account of pay revision/Co	ourt order 🗸 🗸			
lø≇Reports ∢		Search Reset				
	Show 50 v entries					Search
	Name ♦ Mobile ; No	PAN \$ PPO Number \$	Date of Birth	Date of Retirement	ate of SuperAnnuation (CutOff Date)	Type of Retirement ♦ Action ♦
	Mr. UDISTHIR 5464364565	XXXXXX771Q 802019091208343	03/09/1959	30/09/2019 30/09	2019	Superannuation 🖋
	Showing 1 to 1 of 1 entries				Firs <u>A</u> Go t	Reviews 1 Next Last Do Settings to activate Windows.

As soon as DH Pension fills the details, and if **AE>LPD**, a dropdown will be highlighted in red under the grid having text as **"Is LPD Less than AE Due to Penalty"**. There are 2 options in dropdown "Yes" and "No". DH has to select the condition for the pensioner, according to which

Pension, Gratuity, Enhanced Family Pension, Normal Family Pension and commutation calculation will be done by the system.

a. In the **first condition** we assume that DH selects **AE>LPD and Penalty =Yes** and clicks on the "Calculate" button as shown in Fig (8).

CPMS	8		Dealing Hand(Pension Section)
Dashboard	3.	Scale of pay / Pay Band & Grade Pay of the post / Pay Level	62000 - 80000
	4.	Date of Birth	03/Sep/1959
Le Action C	5.	Date of entry in the Government service	03/Sep/1981
Grievance Management <	6.	Date of Retirement	30/Sep/2019
Bank Data Migration <	7.	Type of Retirement	Superannuation
l≊ Revision ∢	8.	Pay Commission	2nd PRC
	9.	(1) AE	Rs. 80013.00
i≋ Reports <		(2) Revised AE	Rs. 200000.00
		(3) Last pay Drawn	Rs. 80013.00
		(4) Revised Last pay Drawn	Rs. 20000.00
		Is LPD Less Than AE Due To Penalty :	Yes 🗸
		(5) Net Qualifying Services	30 YEAR 10 MONTH 0 DAY
	10.	(1) Bank Account Details	05011610109807
		(2) IFSC CODE	HDFC0000043
		(3) Branch Name	SAKET DELHI Go to Settings to activate Windows.
			Cancel Calculate

(Fig 8)

In above Scenario where **LPD**<**AE** and **Penalty** =**Yes**, calculation will be done as follows as shown in below Fig (9).

- Basic Pension will be calculated based on AE
- Gratuity will be calculated based on LPD
- Enhance Family Pension will be calculated based on LPD
- Normal Family Pension will be calculated based on LPD
- Commutation will be calculated based on Basic Pension

CPMS				Dealing Hand(Pension Section) User -
Dashboard		(2)	Revised AE	Rs. 200000.00
		(3)	Last pay Drawn	Rs. 80013.00
C Action <		(4)	Revised Last pay Drawn	Rs. 20000.00
Grievance Management <			Is LPD Less Than AE Due To Penalty :	Yes 🗸
টে' Bank Data Migration < আ Revision <		(5)	Net Qualifying Services	30 YEAR 10 MONTH 0 DAY
k≋ Reports ∢	10.	(1)	Bank Account Details	05011610109807
		(2)	IFSC CODE	HDFC0000043
		(3)	Branch Name	SAKET DELHI
	11.	(1)	Commuted Value Pension	3933120.00
		(2)	Old Commuted Value Pension	1573445.00
		(3)	Commuted Value Pension to be Paid	2359675.00
		(4)	Revised DCRG	775000.00
		(5)	Old DCRG	200000.00
		(6)	Revised DCRG To be Paid	-1225000.00
		(7)	Revised Enhanced Family Pension	10000.00 Activate Windows
		(8)	Revised Normal Family Pension	6000.00 Go to Settings to activate Windows.
				Cancel Save



b. In **second condition** If DH fills **AE>LPD and chooses Penalty=No** from dropdown and clicks on the "Calculate" button system will show the calculation as mention below as shown in Fig.(10).

CPMS			Dealing Hand(Pension Section) User -
Dashboard	3.	Scale of pay / Pay Band & Grade Pay of the post / Pay Level	62000 - 80000
	4.	Date of Birth	03/Sep/1959
C Action <	5.	Date of entry in the Government service	03/Sep/1981
Grievance Management <	6.	Date of Retirement	30/Sep/2019
🕼 Bank Data Migration 🛛 <	7.	Type of Retirement	Superannuation
	8.	Pay Commission	2nd PRC
P≊ Revision <	9.	(1) AE	Rs. 80013.00
⊯≊ Reports <		(2) Revised AE	Rs. 200000.00
		(3) Last pay Drawn	Rs. 80013.00
		(4) Revised Last pay Drawn	Rs. 20000.00
		Is LPD Less Than AE Due To Penalty :	No
		(5) Net Qualifying Services	30 YEAR 10 MONTH 0 DAY
	10.	(1) Bank Account Details	05011610109807
		(2) IFSC CODE	HDFC0000043
		(3) Branch Name	SAKET DELHI Activate Windows Go to Settings to activate Windows.
			Cancel Calculate

In above Scenario where LPD<AE and Penalty =No, calculation will be done as follows and shown in Fig (11).

- Basic Pension will be calculated based on AE
- Gratuity will be calculated based on AE
- Enhance Family Pension will be calculated based on AE
- Normal Family Pension will be calculated based on AE
- Commutation will be calculated based on Basic Pension

CPMS				Dealing Hand(Pension Section)
Dashboard		(2)	Kevised AE	Rs. 200000.00
		(3)	Last pay Drawn	Rs. 80013.00
Action .		(4)	Revised Last pay Drawn	Rs. 20000.00
I Grievance Management			Is LPD Less Than AE Due To Penalty :	No 🗸
☑ Bank Data Migration ☑ Revision		(5)	Net Qualifying Services	30 YEAR 10 MONTH 0 DAY
i≋ Reports	10.	(1)	Bank Account Details	05011610109807
		(2)	IFSC CODE	HDFC0000043
		(3)	Branch Name	SAKET DELHI
	11.	(1)	Commuted Value Pension	3933120.00
		(2)	Old Commuted Value Pension	1573445.00
		(3)	Commuted Value Pension to be Paid	2359675.00
		(4)	Revised DCRG	200000.00
		(5)	Old DCRG	200000.00
		(6)	Revised DCRG To be Paid	0.00
		(7)	Revised Enhanced Family Pension	100000.00 Activate Windows
		(8)	Revised Normal Family Pension	60000.00 Go to Settings to activate Windows.
				Cancel Save

(Fig.11)

c. In **third condition**, **if AE<LPD**, the dropdown for **selecting penalty "Yes/No" will be disabled**. After clicking on the calculate button, system will show the calculation as shown in Fig(12).

CPMS	8		Dealing Hand(Pension Section)
Dashboard	3.	Scale of pay / Pay Band & Grade Pay of the post / Pay Level	62000 - 80000
Carl Action <	4.	Date of Birth	03/Sep/1959
💿 Grievance Management <	5.	Date of entry in the Government service	03/Sep/1981
<u> </u>	6.	Date of Retirement	30/Sep/2019
Bank Data Migration <	7.	Type of Retirement	Superannuation
)≊ Revision <	8.	Pay Commission	2nd PRC
l≊ Reports <	9.	(1) AE	Rs. 80013.00
		(2) Revised AE	Rs. 81000.00
		(3) Last pay Drawn	Rs. 80013.00
		(4) Revised Last pay Drawn	Rs. 90000.00
		Is LPD Less Than AE Due To Penalty :	Select 🗸
		(5) Net Qualifying Services	30 YEAR 10 MONTH 0 DAY
	10.	(1) Bank Account Details	05011610109807
		(2) IFSC CODE	HDFC0000043 Activate Windows
		(3) Branch Name	Go to Settings to activate Windows.
			Capeal Calculate *

(Fig 12)

In above Scenario where **LPD>AE and nothing is chosen from dropdown**, calculation will be done as follows and shown in Fig (13).

- Basic Pension will be calculated based on LPD
- Gratuity will be calculated based on LPD
- Enhance Family Pension will be calculated based on LPD
- Normal Family Pension will be calculated based on LPD
- Commutation will be calculated based on Basic Pension

CPMS	8			Dealing Hand(Pension Section)
Dashboard		(2)	Revised AE	Rs. 81000.00
D Action		(3)	Last pay Drawn	Rs. 80013.00
		(4)	Revised Last pay Drawn	Rs. 90000.00
Grievance Management <			Is LPD Less Than AE Due To Penalty :	Select 🗸
양 Bank Data Migration 〈 Par Revision 〈		(5)	Net Qualifying Services	30 YEAR 10 MONTH 0 DAY
)≈ Reports <	10.	(1)	Bank Account Details	05011610109807
		(2)	IFSC CODE	HDFC0000043
		(3)	Branch Name	SAKET DELHI
	11.	(1)	Commuted Value Pension	1769904.00
		(2)	Old Commuted Value Pension	1573445.00
		(3)	Commuted Value Pension to be Paid	196459.00
		(4)	Revised DCRG	2000000.00
		(5)	Old DCRG	2000000.00
		(6)	Revised DCRG To be Paid	0.00
		(7)	Revised Enhanced Family Pension	45000.00 Activate Windows
		(8)	Revised Normal Family Pension	27000.00
				Annual David

(Fig.13)

<u>NOTE</u>: This fuctionality will be applicable to Pay Revision of Death After Service cases as well.

5. Pay Revision for BSNL VRS 2019 (Type 8)

The logic as implemented for Type 5 Revision (Pay Revision) mentioned in Section 4 has been incorporated in Pay Revision for BSNL VRS 2019 (Type 8)