User Manual for Family Pensioner/ Migrated Pensioner Dashboard

1. Introduction

Currently in SAMPANN, the dashboard login facility is available for normal pensioners only. For family and migrated pensioners, dashboard facility was not available.

In order to extend dashboard facility to family and migrated pensioners, the functionality to create login in SAMPANN is developed. Now family and migrated pensioners would also have their login credentials by which they can login in to SAMPANN and utilize services like documents view/ pension slip downloading etc. in SAMPANN portal as well as on mobile App.

2. Creation and activation of login credentials

For creation of login credentials in SAMPANN, family or migrated pensioner should **Go to-> www.dotpension.gov.in**. Here he/ she would find a Red color Login button. When pensioner clicks on Login button a popup window will open. At the bottom of this popup window, there is a link- **"Create Login Family/Migrated Pensioners"** as shown in **Fig(1)**.





Once pensioner clicks on that link a new page would open. Pensioner needs to fill here his/her PPO number, Date Of Birth, captcha and click on the "Generate OTP" button shown in **Fig(2)**.Pensioner can reset the fields for new entry by click on the "Reset" button.

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	रम्पर जीवन, निष्ठित्त जीवन Comprehensive Pension Manag An Initiative of Department of Telecon	ement System mmunications				(सारा प्राप्त) एक स्वार साराया की यो।
	About Us Retiree Corner	Orders and Circulars	Downloads	FAQ's	Training	
		Login Creatio	on for Family	/Migrated	Pensioner	rs
	PPONumber:*	8020181061	00603			
	Date Of Birth:*	06/11/1957 BzaKPT	0			
	Enter Captcha :	BzgKPT	0			
		Generate O	TP Reset	Cancel		
			Helpde	sk		
	Email : support[dot]cpms-dot[at]nic[dot]	in For Technical Help :	(011) 23038439, 2	3036511	For Administra	ative and Training Help : div[dot]dfu-dot[at]nic[dot]in
	Pensioners' Portal	Department of Telecommu	inication Jee	van Pramaan	Feedbac	k Contact us Policies
	"© 2017 Designed by NIC 8	Department of Telecommuni	cations, Developed	and Maintaine	ad by M/s Unee	cops Technologies Ltd, Hosted by NIC."

Fig(2)

Once pensioner clicks on the Generate OTP button a popup window will be shown with a message **"OTP sent to your registered Mobile Number, please enter"** as shown in **Fig(3)**.

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 PPONu Date O Enter G	imber:* f Birth:* Captoha :	802021019108433 04/03/1948 tnVLVv tnVLVv Generate OTP	8 C Reset	ancel			
Email : support[dot]opms Pensione '19 2017 Desig	dot[at]nic[dot]in For rs' Portal Departmen ned by NIC & Department	Technical Help : (011) ent of Telecommunicati	Helpdesk 23038439, 230386 ion Jeevan Pr ns, Developed and N	11 For Administr ramaan Feedbac Maintained by M's Unee	ative and Training Help : k Contact us cops Technologies Ltd, H	div(dot)dfu-dot(at[nic(dot])n Policies Hosted by NIC."	

Fig(3)

Once pensioner clicks on the popup window OK button a new page open and OTP will be sent on Family Pensioner's / migrated pensioner's registered mobile number in SAMPANN database. User needs to fill that received OTP in the given OTP textbox and click on the submit button as shown in **Fig(4)**.

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· · · · · · · · · · · · · · · · · · ·	About Us Retiree Corner Orders and	Circulars Downloads FAQ's Training		
	Lo	gin Creation for Family /Migrated Pensioners		
	PPONumber:*	802021019108438		
	Date Of Birth:*	04/03/1948		
	Enter OTP :	Enter OTP		
		Your OTP is valid for 10 minutes. Resend OTP Submit		
	Email : support[dot]cpms-dot[at]nic[dot]in For Pensioners' Portal Departme	Helpdesk Technical Help : (011) 23038439, 23038511 For Administrative : tt of Telecommunication Jeevan Pramaan Feedback	and Training Help : div[dot]dfu-dot[at]nic[dot]in Contact us Policies	
	18 2017 Designed by NIC & Department	of Telecommunications, Developed and Maintained by Mis Uneecops	Technologies Ltd, Hosted by NIC."	

Fig(4)

If pensioner does not receive the OTP the first time he/she can request for new OTP by clicking on the "**Resend OTP**" button.

Now Login credentials will be created and activated for the user. An SMS will also be sent on pensioner's registered mobile number with login credentials details. Pensioner can login into the Sampann using the login details received by him/her registered mobile number. The Username is the PPO Number and first time password is the default password received via SMS. **Fig(5)**.



3. Login in to Dashboard

3.1 Mandatorily Change Default Password-Very first time when pensioner logins in to SAMPANN, a popup window will be shown to him/her, to change the default password. This is a mandatory step, pensioner must change the password here as shown in **Fig(6)**.

CPMS	•	x	Department Family Pensioner Section
Dashboard (0) Pensioner Details <	Dashboard	Change Password	
E Generate Persion Sip	Track Your Application Owned and the form Send to Form Owned and the form Form 7 Filled to Form Verification Retires Verification	Configured	Life Certificate Information
	Mere Info 😡	More Info @ More Info @ More Info @	Valid From: 01/03/2021 Valid To: 28/02/2022
	 EPPO		
	Payment Date Commutation payment date	* 	
	Restoration date		



Here pensioner needs to fill the OLD Password which he/she received on registered mobile number and then fill the New Password. The New Password must have 1 upper case character, 1 numeric value, one special character and Password length should be at least of 8 characters. By clicking on the **EYE icon** in front of New Password text box, user can see the text in the new password text box as shown in **Fig(6)**.

CPMS Dashboard X32 Pensioner Details <	E Dashboard	dotnetuat.uneecopscloud.com:9091 says Password Changed Successfully !!	Department Family Pensioner Section
國 Generate Pension Stp	Track Your Application Service Book Form Send to Form Form 7 Filed Verification Permisionary Benefits Form More Into ©	New Password 12x081s4ar05br11e3boot6fxe81b712d2ec0254eax83c715d154s32081s8d55 Re-Password	Life Certificate Information Valid From: 01/03/2021 Valid To: 28/03/2022
	Persion Sanction Orders EPPO& Gratuty& Payment Date Commutation payment date Restoration date	Monthly Payment Chart	



After filling the password details, pensioner should click on the change button to change the password. If both the password values matched, the system will show a message **"Password change successfully".** Next time pensioner needs to use this new password for login in to SAMPANN unless s/he changes his/her password again as shown in **Fig(7)**.

3.2 Family Pensioner Dashboard- Family Pensioner can see his/her profile detail, Pension Slip, Monthly pension payment detail, other payment detail, LC expiration date etc. in SAMPANN as shown in **Fig(8).**



Fig(8)

3.3 Migrated Pensioner Dashboard- Migrated Pensioner can see his/her profile detail by clicking on the View Pensioner Details link shown in newly added Migrated Data section shown in **Fig(9).** This section is only visible to Migrated Pensioners.

CPMS	l -	
Dashboard	View Details	
Pensioner Details	Investment Declaration	^
Cenerale Pension Silp	Calculation Sheet	
	Migrated Data	^
	View Pensioner Details	
	External Website Links	
	Jeevan Pramaan	



After clicking on **Migrated data> View Pensioner Details-** A one page document with Pensioners detail will open as shown in (**Fig10**). Pensioner can take print out of this page also.

CPMS			Refiree Section	User -
Dashboard				
(8) Pensioner Details <		O/O CCA, Bihar Telecom Circle, Patna DEPARTMENT OF TELECOMMUNICATIONS		
Generate Pension Slip		2nd Floor, CTO Annex Building, Patna - 800 001		
		Pensioner Details		
	S. No.	Personal Details		
	1	PPONumber	801983091278014	
	2	Pensioner Code		
	3	Pensioner Name	ANISH B TWENTYFOUR	
	4	Date Of Birth	27/09/1923	
	5	Date Of Joining	15/08/1944	
	8	Date Of Retirement	30/09/1983	
	7	Date Of Death(only in case of Family Pension)		
	8	Type of Retirement	Superannuation	
	9	Pay Commission	IDA	
	10	Designation	ACADO	
	11	Office Last Worked		
	12	Mobile Number	8012698768	
	13	PAN No.	ENMPS8745P	
	14	Aadhar No.	277508078588	
	15	CCA Office	Bihar Telecom Circle	

Dashboard	S. No.	Family Defails			
Descione Details	1	Name			NIDHI B TWENTYFOUR
u Pensioner Details <	2	Date Of Birth			27/09/1923
Generate Pension Slip	3	Relationship Wife		Wife	
	4	Mobile Number			0
	S. No.		Bank Account E	Details	
	1	Bank Name	STATE BANK OF	INDIA	
	2	FSC	SBIN0005556		
	3	Branch	AGRA-TRANSPORT NAGAR		
	4	Account Number	31193181718		
	S. No.		FMA Detai	ls	
	1	Is FMA Opted?	NO		
	S. No.		Pension D	letails	
	1	Pay Scale			24000 - 50500
	2	Pay Commission			IDA
	3	Besic Pension			13000
	4	Enhanced Family Pension			13000
	5	Normal Family Pension			7800
	6	Number Of Commutations yet to be restored			1
	S No.		Comm	utations	
		Last Commuted Amount		Last Date of Restoration	
	1	18900.00		01/10/2022	
		10000.00		01/10/2022	
					Print

Fig(10)

To know more about other facility available for our SAMPANN pensioners, please **Go to-**><u>www.dotpension.gov.in->Downloads->User</u> Manual->Retiree Dashboard Section (Chapter 5). Pensioner can also visit SAMPANN YouTube channel on how to use pensioner dashboard video.
